

## ALDBURY PARISH COUNCIL

### PARISH COUNCIL MEETING Held in Aldbury Memorial Hall Monday 13<sup>th</sup> April 2026 at 8pm

#### MINUTES

Present: Cllr Webb (Chair), Cllr Warren (Vice Chair), Cllr McCarthy, Cllr White, Cllr de la Bedoyere, Cllr Brooks and Cllr Paterson.

In Attendance: Gosia Turczyn – Aldbury Parish Clerk

#### **26/033 Apologies**

To receive and accept apologies for absence.  
Cllr Houghton was absent.

#### **26/034 Interests**

- a) To receive declarations of interest from Councillors on items on the agenda.  
Cllrs Paterson, White, Brooks and de la Bedoyere declared an interest in the allotments as tenants.
- b) To receive written requests for dispensations for declarable interests.  
None.
- c) To grant any requests for dispensation as appropriate.  
None.

#### **26/035 Public Matters**

To receive questions from members of the public and press on items included on this agenda (max 15 min).  
None.

#### **26/036 Minutes**

To confirm the Minutes of Aldbury Parish Council Meeting held on 2<sup>nd</sup> March 2026 as an accurate record of proceedings.

Resolved, proposed by Cllr Brooks and seconded by Cllr McCarthy that the minutes were true and accurate record of proceedings and were to be duly signed by the Chair.

#### **26/037 Annual Parish Assembly**

The Parish Assembly will be held on 27 April at 8:00 pm at Aldbury Memorial Hall. The guest speaker will be Hertfordshire County Councillor and Leader of Dacorum Borough Council, Sally Symington, who will present on the proposed 20mph scheme for Aldbury Parish and on Hertfordshire local government reorganisation.

#### **26/038 Reports to the Council**

- a) Warden's report – appendix 1  
To note the report and approve expenditure if required.
  - The Council received a complaint regarding the standard of grass cutting outside properties on Trooper Road. Having reviewed the photographic evidence provided,

the Council was satisfied that the contractor is maintaining the grass appropriately. It was agreed for Cllr White to ask the resident whether they wished for this area to be left uncut.

- The Council noted that the mirror outside the Recreation Ground car park had been struck by a vehicle and requires reinstatement. Two Councillors agreed to action this matter.
- It was noted that the potholes along the Barrack Road trackway had been filled temporarily by a resident.
- The wooden bollard at the entrance to the school had been damaged and requires replacement.

b) Clerk's report; items for information only – appendix 2

- The Council agreed to allow the school to use the Recreation Ground as an overflow car park on 19 June.

c) Hertfordshire police – report from PCSO.

No report was received.

#### **26/039 Planning Matters and Consultations – to consider comments on the following:**

**a) Application(s) received:**

- 26/00599/LBC The Coach House, 2 Stocks Farm Barns, Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RX. Internal alterations - No comment.
- 26/00722/DRA Stocks House, Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RX. Details as required by legal agreement (S106A) attached to planning permission 4/01601/05/FUL - No comment.
- 26/00764/ROC Variation of condition 2 (approved plans) attached to planning permission 21/02968/FHA allowed on appeal APP/A1910/D/22/3290876. Greenbanks, Toms Hill Road Aldbury Tring Hertfordshire HP23 5SA - No comment.

**b) To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. Those applications will be added in the Clerk's report and can be found on [www.aldburyparishcouncil.gov.uk](http://www.aldburyparishcouncil.gov.uk) in the Meetings tab.**

None received.

**c) Decision(s) issued by Dacorum Borough Council:**

- 26/00052/RET Aldbury Junior School, Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RT Continued use of Year 5 & 6 classroom – GRANTED
- 26/00136/FHA 21 Clarkes Spring, Aldbury, Tring, Hertfordshire, HP23 5QL. Single-storey front and rear and twostorey side extensions – GRANTED
- 26/00153/FHA 12 Railway Cottages, Station Road, Tring Station, Tring, Hertfordshire, HP23 5QT Single storey rear extension and first floor rear extension – GRANTED
- 26/00384/LBC 35 Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RT. Extension to out-building to provide additional ancillary accommodation. Installation of EV charge point - GRANTED

#### **26/040 Grant application from Aldbury Bell Ringers – appendix 3**

To consider and approve, if agreed, the amount of grant funding for repairs carried out on the bells at St. John the Baptist Church, Aldbury.

Resolved, proposed by Cllr Webb and seconded by Cllr White to grant £500 (s137) towards the repairs; unanimous decision.

**26/041 Allotments – appendix 4**

- a) To reconsider the provision of a skip and, if approved, to authorise the associated expenditure.  
The Council discussed this proposal at the March meeting and resolved not to go ahead. However, in light of new information provided by members who are also allotment holders, the Council wished to revisit the proposal.  
Following a discussion regarding how the skip should be used and who should have priority access to it, it was resolved to hire a 6-yard skip at a cost of £342 (including VAT). The proposal was made by Cllr Brooks and seconded by Cllr Paterson.
- b) To consider the water supply project proposal and, if approved, to authorise expenditure of up to £2,500 for the project.  
Cllr Paterson presented a detailed proposal to the Council, including costings, materials, contractors, and a risk assessment for the work to be carried out on the water supply. It was resolved to approve the project and the associated costs, proposed by Cllr Paterson, seconded by Cllr Webb, and agreed unanimously.
- c) To approve a quote of £720 (including VAT) to install a new gate at the top of the allotments.  
Resolved, proposed by Cllr Warren and seconded by Cllr Webb to approve the above.

**26/042 Aldbury Playground fence and the Iron Room garden fence – appendix 5**

- a) To consider quotes to repair the Aldbury playground fence.  
Resolved, proposed by Cllr Webb and seconded by Cllr Warren Resolved, to approve a quotation of £1,188 (including VAT) from R.M.L Tree and Garden Services for repairs to the rear boundary fence of the playground.
- b) To consider a quote to replace the collapsed fence at the rear of the Iron Room garden.  
Resolved, proposed by Cllr Warren and Webb to approve a quotation of £672 (including VAT) from R.M.L Tree and Garden Services to replace section of failed close board fencing (like for like) and install 2 new posts and 1 bay.

**26/043 Financial Matters – appendix 6**

- a) To review and agree the accounts including bank reconciliation, bank statement and monthly budget report.  
The accounts were scrutinised and agreed by the Council and were to be duly signed by the Chair.
- b) To note receipt of income in March 2026.  
The following income was received:  
- CCLA Investment – Interest £130.71  
- Tennis Club - £20  
- TSRA – SID Warranty for Tring Station (Reimbursement) £1,000
- c) To pass resolution to authorise schedule of payments.  
Resolved, proposed by Cllr Warren and seconded by Cllr Webb to approve the schedule of payments listed below:

**BACS/DD/SO presented for payment at the meeting on 13 April 2026:**

<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT including VAT when applicable</b>
M Turczyn (Clerk)	Salary and HCC Pension contributions – March (Salary paid on 31 March)	£1,491.98

HMRC Cumbernauld	Clerk's PAYE March	£166.25
MW Agri Ltd (SO)	Grass cutting in the parish	£572.80
TEEC Ltd	WCAG PC Website remedial work (paid on 31 March)	£42.00
Npower (DD)	Street light power (paid on 20 March)	£183.71
Greenbarnes Ltd	2 x noticeboard keys (paid on 31 March)	£14.83
Microsoft	8 users licenses	£529.92
Bidwells	Allotment land rent	£425.00
Bidwells	Recreation Ground land rent	£250.00
K Simkin	Parish warden duties (paid on 31 March)	£388.70
HAPTC	Annual subscription	£622.10
RBS Rialtas	Alpha Software and Rialtas Web (accounting software)	£506.40
M Turczyn	Clerk's mileage expenses	£28.80

- d) To note that the VAT reclaim will be submitted to HMRC by the Clerk.  
It was noted that the Clerk would submit the VAT return to HMRC for the sum of £4,719.06.
- e) To approve the final accounts for Year Ended 31<sup>st</sup> March 2026.  
The Council noted and agreed the Summary Receipts and Payments for Year Ended 31st March 2026.

**26/044 Meeting close. 21:12**

**Annual Parish Assembly will be held on 27<sup>th</sup> April 2026 at 8 pm.  
Annual Parish Council meeting will be held on 11<sup>th</sup> May 2026 at 8 pm.**